

**PARLIER CEMETERY DISTRICT OFFICE
7932 S. MENDOCINO AVENUE
PARLIER, CA. 93648
January 26, 2026
Minutes**

REGULAR MEETING: CALL TO ORDER: 1:00PM

BOARD OF TRUSTEES

**ROLL CALL: Dorothy Garza-Chairman-Present, Marcie Villalpando-Present,
Guadalupe Barela – Present, Michelle Lopez – Present**

- 1. MINUTES: Michelle Lopez motioned, and Guadalupe Barela 2nd all approved**
- 2. WARRANTS: Marcie Villalpando motioned, and Guadalupe Barela 2nd all approved. Dorothy requested a letter of withdrawal from Attorney Nathan M. Hodges. I wanted more explanation from Nathan M. Hodges of billing charges for services of travel time and attorney's fees for hours of service.**
- 3. The board requested a letter of withdrawal from Nathan M. Hodges as Attorney for Parlier Cemetery District.**
- 4. The board motioned to remove this item from the agenda to re-open 10b based on CBC/ADA. Guadalupe Barela motioned and Michelle Lopez 2nd. All approved.**
- 5. The Board motioned to remove this item from the agenda regarding the Adoption and record of cemetery budget. Michelle Lopez motioned and Guadalupe Barela 2nd. All approved.**
- 6. The Board motioned to table item # 6 for the next meeting regarding Reimbursement for conference, meeting travel. Michelle Lopez was motioned and Marcie Villalpando 2nd. All approved.**
- 7. The Board motioned to remove item from the agenda regarding work place violence prevention. Marcie Villalpando motioned and Michelle Lopez 2nd. All approved.**
- 8. The Board motioned table item #8 regarding the bylaws until the next meeting. Michelle Lopez motioned and Marcie Villalpando 2nd. All approved.**

9. The board discusses extending the summer gate open and close hours. Once they vote on hour changes, they will make sure to post on website. Michelle Lopez was motioned and Marcie Villalpando 2nd. All approved.
10. Bathrooms will be open from 7:00am to 3:30pm Monday through Friday. Closed on Weekends. Michelle Lopez motioned and Guadalupe Barela 2nd. All approved.
11. Office doors to be kept unlocked during business hours. The board motioned the table item until the next meeting. Michelle Lopez motioned and Marcie Villalpando 2nd. All approved.
12. Questions was asked by Marcie Villalpando as to why Dorothy Garza and Michelle Lopez took General Manager Nanci Tapie to her office and closed her office door to ask her questions. Can not take Nanci alone in this manner because it becomes a quorum which is a policy violation. All questions must be discussed by the board members.
13. The board members had already approved of no more trinkets to be placed on gravesites.
14. The board members had already approved of no more rose trees to be replanted.
15. Keep the gate closed on 10A due to traffic congestion especially during funerals.
16. No vote on speed bumps removed or shaved down.
17. Brown Act that all board members have confirmed and received materials.
18. Roberts Rules of order that all board members have confirmed and received materials.
19. California Senate Bill 1343 (AB1243) that all board members have confirmed and received materials.
20. California Assembly Bill 1234 (AB1234) that all board members have confirmed and received materials.

- 21. The board is waiting for a withdrawal letter from Nathan M. Hodges.**
- 22. The board is waiting for a withdrawal letter from Nathan M. Hodges.**
- 23. PUBLIC COMMENTS: Barbara Gomez recommended placing a stop payment on check to Nathan M. Hodges for the attorney's fees.**
- 24. CLOSED SESSION: Performance Evaluation on the general Manager**
- 25. MANAGER'S REPORT AND COMMENTS: No comments.**
- 26. BOARD MEMBERS REPORTS AND COMMENTS: Marcie Villalpando just on the opening and closing of cemetery gates. Guadalupe Barela no comments. Dorothy Garza on office doors to have open policy.**
- 27. NEXT SCHEDULED MEETING: February 23 @ 1:00pm**
- 28. ADJOURNMENT WAS PROPOSED BY: Guadalupe Barela motioned and Marcie Villalpando 2nd. All approved. Meeting concluded at 3:07pm**